



Internship Posting: Communications and Public Engagement Intern

Organizational Background:

The College Park City – University Partnership (the Partnership) is a model community development organization known for the success of its initiatives and collaborations. The Partnership recognizes that the success of the City of College Park and the University of Maryland are linked together. It works in dynamic collaboration to facilitate cooperative efforts that achieve shared community purposes. The Partnership advances initiatives and policies to make College Park a more thriving, equitable and sustainable community for all.

Position Title: Communications and Public Engagement Intern

The College Park City-University Partnership is seeking a **driven, creative undergraduate or graduate students** to help ensure our **critical community programs** are communicated clearly and consistently to the public. If you are passionate about **translating complex resources and topics into accessible public information**, this role is for you.

Primary Responsibilities:

- Communicate directly with stakeholders on key public-facing projects by drafting newsletters, flyers, and social media content.
- Utilize our established content management system (WordPress) to upload project updates, link to new reports, and ensure basic information (like contact details or program deadlines) is current and accurate.
- Adapt existing templates (Canva, etc.) for project updates, program announcements (downpayment assistance), and professional content.
- Create compelling graphics and text copy for social media (LinkedIn, Meta) using established Canva templates.

Desired Skills and Qualifications:

- Current undergraduate or graduate student with demonstrated interest in **communications, public affairs, community development, or public policy** is highly desirable.
- Exceptional writing, editing, and visual storytelling skills with a strong attention to tone and audience.
- Comfort working directly with a team in a fast-paced environment where priorities may shift as community needs evolve.
- Basic familiarity with social media management tools, graphic design platforms (Canva, Adobe Creative Suite), and basic video editing.
- Strong attention to detail and highly organized.

Compensation:

This position is a part-time, paid position, between 10-12 hours per week. Interns are paid at an hourly rate of \$17 per hour. This is a hybrid role, with the expectation interns will be present for in-person events in College Park, including on Saturday, June 13, 2026.

To Apply:

The internship will run from June 1, 2026 to August 21, 2026, with the possibility of an extension into the fall. For best consideration, please submit a resume and 2-3 work samples (brochures, final essays, graphics, presentations, etc.) to Kendra McAbee, Communications and Outreach Manager at kmcabee@collegeparkpartnership.org by May 15, 2026.