



COLLEGE PARK CITY-UNIVERSITY PARTNERSHIP  
Board of Directors Meeting  
December 14, 2015  
**Public Minutes**

**Board members present**

Stephen Brayman  
Carlo Colella  
David Iannucci  
Edward J. Maginnis  
Jim Rosapepe  
Richard Wagner  
Brian Darmody  
Maxine Gross

**Board members not present**

Michael King

**Non-board members present**

Patrick Wojahn, Mayor, City of College Park  
Dannielle Glaros, county councilmember, District 3 (entered at 4:30 p.m.)  
Eric Olson, executive director, College Park City-University Partnership  
Scott Somers, city manager, City of College Park  
Julia Crooks, program associate contractor, College Park City-University Partnership

The meeting was called to order at 4:00 p.m.

**1. Welcome and opening comments – Jim Rosapepe**

- Approve minutes from September 30 board meeting

Mr. Colella moved to approve the minutes. Mr. Maginnis seconded the motion.

**The motion was approved 8-0-0-1**

**2. Treasurer report – Ed Maginnis**

- Review of FY 15 Audit
- Review FY 16 Budget Report

Mr. Maginnis reviewed and acknowledged the audit. Acknowledged the questions regarding budget and will respond.

**3. Executive Director report – Eric Olson**

Updates

- Updates document includes status of University District Vision initiatives

Discussion

- Proposed Members for Strategy Area Committees
- 2016 Work Plan
  - Review
- Policy for Posting of Board Meeting Minutes

Mr. Colella moved to approve work plan as amended. Mr. Maginnis seconded the motion.

**The motion was approved 8-0-0-1**

Mr. Colella moved to approve the board minutes being posted to the website. Mr. Maginnis seconded the motion.

**The motion was approved 8-0-0-1**

**4. Partnership activity**

***Housing and Development***

### Updates

- See Updates document

### Discussion

- RISE Zone Application: We were granted “qualified institution” status by the state. University of Maryland is now finalizing an application for submission. The application must be reviewed and agreed upon by the City of College Park, Town of Riverdale Park, and Prince George’s County. This work will be conducted over the next month.

## ***Transportation***

### Updates

- See Updates document

## ***Education***

### Updates

- See Updates document

### Discussion

- University proposal for child care/pre-K at Calvert Road (Carlo Colella)
  - University received 5 bids to RFP, 4 were interviewed. Top proposer was invited to submit a financial proposal. University discussion with the proposer continues; expectation is that final clarifications will occur in mid-January, and a recommendation will be submitted to Carlo at that time.
  - Regarding site, a preliminary meeting was held with City staff in November, and follow up will occur in December. Expectation is for a recommendation to be presented to the City Council in January.
  - Meeting December 18, 1:30pm, City Hall.
- College Park Academy
  - Test Scores: CPA students in the Algebra I PARCC test scored higher than the State, and all but one of the local school districts (higher than Montgomery, Anne Arundel, Prince George’s and the state averages, Howard’s average was slightly higher). See attachment. Also, 8<sup>th</sup> Grade MSA Science scores (of 82.6%) significantly topped the averages of the State, Prince George’s, Montgomery, and Howard County Schools (which at the closest, was 76.2%).
  - A Permanent Location for College Park Academy has been identified in the M Square area by the University (Carlo Colella)

## ***Public Safety***

### Updates

- See Updates document

## ***Sustainability***

### Updates

- See Updates document

The public meeting adjourned at 5:22 p.m.

The executive meeting was adjourned at 6:51 p.m.

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## **Action taken outside of the December Board meeting – Filling a Vacancy in Class B (City Appointment)**

In December 2015, the Partnership received a resignation from former Mayor Andrew Fellows and a nomination for a replacement from the Mayor and Council authorizing incoming Mayor Patrick Wojahn to serve on the Board for the remainder of Mayor Fellows term.

**From:** [jcrooks@collegeparkpartnership.org](mailto:jcrooks@collegeparkpartnership.org)  
**To:** [Valerie Woodall](#)  
**Subject:** [FWD: Resignation as Board Member]  
**Date:** Monday, March 28, 2016 11:43:15 AM

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----- Original Message -----  
Subject: [FWD: Resignation as Board Member]  
From: [eolson@collegeparkpartnership.org](mailto:eolson@collegeparkpartnership.org)  
Date: 12/14/15 3:19 pm  
To: [jcrooks@collegeparkpartnership.org](mailto:jcrooks@collegeparkpartnership.org)  
Cc: "Valerie Woodall" <[vwoodall@collegeparkpartnership.org](mailto:vwoodall@collegeparkpartnership.org)>

Julia,

We will need to record this in the meeting minutes.

Thank you,  
Eric

Eric Olson  
Executive Director  
College Park City-University Partnership  
[eolson@collegeparkpartnership.org](mailto:eolson@collegeparkpartnership.org)  
[www.collegeparkpartnership.org](http://www.collegeparkpartnership.org)  
240-416-3184 cell

----- Original Message -----  
Subject: Resignation as Board Member  
From: Andrew Mackenzie Fellows <[afellows@umd.edu](mailto:afellows@umd.edu)>  
Date: Mon, December 14, 2015 12:23 pm  
To: "[eolson@collegeparkpartnership.org](mailto:eolson@collegeparkpartnership.org)"  
<[eolson@collegeparkpartnership.org](mailto:eolson@collegeparkpartnership.org)>

Dear Eric,

I announced my resignation to the College Park City Council as we named Patrick Wojahn as my replacement in the last November Council meeting, but may not have sent a letter to you. Needless to say, I'm proud of what we've accomplished over the last six years during which I've served, and hope to remain helpful in the future. I believe it is important that the current Mayor be a board member, and suggest that the Board may wish to address this in its bylaws and in coordination with the City of College Park for future mayoral transitions.

Regards,

Andy

Andrew Fellows

Local Government and Environmental Justice Program  
Manager

University of Maryland Environmental Finance Center

1203 Preinkert Hall

7480 Preinkert Drive

College Park, MD 20742

301-405-4133; M 240-601-9465

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City of College Park  
240-487-3500  
[www.collegeparkmd.gov](http://www.collegeparkmd.gov)

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City Hall  
4500 Knox Road  
College Park, MD 20740-3390

City Manager  
240-487-3501

City Clerk  
240-487-3501

Finance  
240-487-3509

Human Resources  
240-487-3533

Parking Enforcement  
240-487-3520

Planning  
240-487-3538

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Youth & Family Services  
4912 Nantucket Road  
College Park, MD 20740-1458

240-487-3550

Seniors Program  
301-345-8100

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Public Services  
4601-A Calvert Road  
College Park, MD 20740-3421

Code Enforcement  
240-487-3570

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Public Works  
9217 51st Avenue  
College Park, MD 20740-1947

240-487-3590

January 13, 2016

Eric Olson, Executive Director  
College Park City-University Partnership  
4500 Knox Road  
College Park, MD 20740

Dear Mr. Olson,

Please be advised that the College Park City Council took action at last night's meeting to make the following appointments:

- Mayor Patrick L. Wojahn was appointed to fill Andrew Fellows vacancy as a Class B Director of the CPCUP, term to expire June 30, 2017.
- Subcommittee Appointments:
  - Housing and Development: Councilmembers P. J. Brennan and Robert Day
  - Transportation: Mayor Patrick Wojahn and Councilmember Mary Cook
  - Education: Councilmembers Robert Day and Monroe Dennis
  - Public Safety: Councilmembers Fazlul Kabir and Stephanie Stullich
  - Sustainability: Councilmembers Dustyn Kujawa and Christine Nagle

If you have any questions or need anything further, please let me know.

Sincerely,

A handwritten signature in blue ink that reads "Janeen S. Miller".

Janeen S. Miller  
City Clerk

cc: Mayor Wojahn and the College Park City Council

# College Park City-University Partnership Updates

## December 14, 2015 Board Meeting

### Administrative

**Staffing:** Valerie is on Maternity Leave. Julia Crooks is filling in part-time until Valerie returns in late February.

**Intern update:** Meredith Lightstone (a student in Ken Ulman's class) is interning with the Partnership through mid-January. We are on a search for an intern from mid-January until May. Thank you to the Board for approving pay for an intern during this period.

**Grants update:** We have applied, or assisted the City and University, in applying for \$385,000 in grants, and we have so far been successful with receiving \$100,000, we are awaiting word on our other grant requests. 1) DHCD Community Investment Tax credit (\$50,000); 2) DHCD Community Legacy Reprogramming money \$100,000; 3) UMD Sustainability Fund for homeownership grants (\$45,000); 4) Governor's Office of Crime Control and Prevention (with the City and University, for Safety Ambassadors, \$100,000. **Awarded**); 5) Target Foundation (for Safety Ambassadors) \$15,000; 6) DHCD Non-profit Assistance Grant (Assisted the City in applying for this for Safety Ambassadors) \$25,000; 5) DHCD Non-profit Assistance Grant \$50,000.

### Housing and Development

**Homeownership Program:** Five new University homeowners in 2015! This fall, we awarded three loans of \$15,000 to University employees to purchase homes in College Park, and in December we are awarding two additional loans to University employees purchasing homes in College Park. The homes are located in each of the 4 city council districts in the City of College Park, including two in North College Park. We have five more loans to grant before we run out of money and we are actively seeking additional sources of funding.

**College Park Housing Strategies:** December 17 meeting, 10:30am, City Hall. To discuss potential policies to attract housing that meets our community's needs, where it is needed: senior housing, graduate student housing, moderate income housing, market rate housing, student housing, etc.

**Innovation District:** Carlo will provide an update at the Monday meeting.

**College Park Metro area development:** Three updates/three parcels.

- **WMATA parcel:** 4 bids were received by WMATA in November for the surface lot.
- **County lot:** Dannielle/David will provide an update at the Monday meeting.
- **Ronald D. Paul Companies development:** 4301 River Road, 370 unit mixed use building with 5,000 square feet of retail on University land just south of WMATA parking lot and north of American Center for Physics. Announced fall of 2015, being finalized with University of Maryland.

### Transportation

**Pedestrian safety/lighting:** 50 streetlight upgrades to LED, 38 new streetlights – all on Baltimore Avenue between Guilford and University Boulevard.

**College Park Woods Trail:** \$275,000 in the Park and Planning budget documents for Phase I of the trail to bring it from DePauw Street across the Moose Lodge property to connect to Greenmeade Drive. This section

is in design this year, and the expectation is that Phase I could go to construction in FY17. The Department of Natural Resources is evaluating a possible alignment for the Phase II section between Greenmeade Drive and the Paint Branch Trail to determine how it may be able to traverse around a forest conservation easement.

**Purple Line:** 4 bids were received this fall from private sector teams who look to build the Purple Line. These four teams' bids are being evaluated and the expectation is that negotiations will begin with a preferred team in mid-January and final selection will occur in February. The Board of Public Works could then take it up in March.

## Education

### PGCPS School Construction

- 3 New Middle Schools will be built in the next several years (the report suggests starting construction on two of them in 2016, which seems ambitious); and 1 new High School (recommended to start construction in 2017) in northern Prince George's County.
- Once the Partnership establishes its Education Committee, it will be tasked with assessing local College Park public school needs and what parents want. We requested a grant that can pay for such a survey. This work can help inform decision making on siting and programming of new schools, and what role the City and University, and potentially, College Park Academy, can play.

**University of Maryland in Public Schools:** Efforts stalled for robust project-based learning in local schools, but we will be tasking the Partnership's Education Committee with devising ways to engage the University more with our local public schools.

## Public Safety

**Safety Ambassador Program:** Receiving \$100,000 from Governor's Office on Crime Control and Prevention for a pilot program to start in spring 2016 and last 12 months. It will be administered by the UM Police Department, who will hire, train, schedule and supervise the safety ambassadors. The pilot program will serve within the concurrent UMD Police jurisdiction area. Safety Ambassadors will serve to welcome visitors, provide information/directions, serve as eyes and ears in high pedestrian traffic areas and commercial areas, and will be linked to UM Police by radio. They will also be responsible for reporting hazards, like streetlights out, lighting out, tripping hazards, etc. The City of College Park, with Partnership assistance, applied for \$25,000 for funding from DHCD's Technical Assistance funding, and the Partnership applied to Target for \$15,000 to support the Safety Ambassador Program.

**Student Code of Conduct Data Review:** Data should be available in time for the December 14 Partnership Board meeting, we are waiting on the data and will provide it when we receive it.

## Sustainability

**Community Garden in Calvert Hills:** Waiting on approval from WMATA for use agreement for land they own adjacent to the community for a community garden. Significant interest in the community.